

Lupus Foundation of America

## 2019 Gary S. Gilkeson Career Development Award

**Purpose:** To facilitate the professional development of rheumatology, nephrology, and dermatology fellows in the U.S. and Canada who are interested in lupus research. Applicants must be working toward a career as an independent clinician-scientist at an academic, medical, or research institution that has a research program focused on investigating lupus.

**Award amount: 4 awards of up to \$70,000 per year for up to 2 years**

**Application deadline: April 16, 2019, at 5 p.m. ET**

**Earliest award date: May 15, 2019**

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## About the Gary S. Gilkeson Career Development Award

The Lupus Foundation of America's Gary S. Gilkeson Career Development Award facilitates the professional development of fellows (any year) or clinicians up to two years post-fellowship in nephrology, rheumatology, or dermatology in the U.S. or Canada. Their work should focus on the investigation of basic, clinical, translational, behavioral, or epidemiological lupus research.

## Eligibility

Applicants must:

- Hold an M.D. (or equivalent) from an accredited institution
- Be a U.S. citizen or legal resident of the U.S. or Canada at the time of application
- Be a fellow (any year) OR  
Up to 2 years post-fellowship  
in an adult or childhood fellowship program in rheumatology, nephrology, or dermatology that is accredited by either the American Council on Graduate Medical Education (in the U.S.) or the Royal College of Physicians and Surgeons (in Canada)
- Have a documented history of conducting lupus research, or have submitted a lupus-specific abstract to the American College of Rheumatology or similar scientific meeting (or plan to do so) during the fellowship period

## Exclusion Criteria

Applicants who currently receive or have previously been awarded any of the following awards are ineligible to apply:

- A mentored award (such as a K award) or NIH research grant (such as an RO1, RO3, R21, PO1, P50, or any similar award)
- VA Career Development Award
- American College of Rheumatology (ACR) REF Rheumatology Scientist Development Award
- ACR REF Rheumatology Investigator Award
- ACR REF Career Development Bridge Funding Award
- Arthritis Foundation Clinical to Research Transition Award

## Funding Opportunity

The Gary S. Gilkeson Career Development Award will provide 4 grant awards of up to \$70,000 each for up to 2 years. Grants will be awarded based on the availability of funds. After the first year, funding may be renewed for a second year for up to \$70,000 depending on the grantee's progress toward their project goals, including consideration of whether the grantee has or will submit a lupus-specific abstract.

## Online Submission

The Lupus Foundation of America uses an electronic grant submission process. All applicants must submit their full application packages through the Fluxx online grants management system. **Paper applications will not be accepted.**

Applicants must complete an eligibility quiz and registration form prior to starting their application. Visit <https://lupusfoundation.fluxx.io/> to complete the eligibility quiz and start the application process.

For more information, visit our Request for Applications page at <http://www.lupus.org/rfa>. Please contact [parks@lupus.org](mailto:parks@lupus.org) if you have any questions.

## Required Application Components

Complete application packages (with all required attachments and supportive documentation) must be submitted online by **5:00 P.M. ET on April 16, 2019**. We will not accept hard copies under any circumstances.

The application **must** include the following components:

1. Cover letter on institutional letterhead that includes:
  - Applicant's name, date, address, and original signature
  - Project title and dates of proposed project
  - Status of Institutional Animal Care and Use Committee (IACUC) and/or Institutional Review Board (IRB) approval
  - Statement that at least 75% of the applicant's full-time professional effort will be dedicated to conducting research, and at least 50% to the research described in their proposal

- Statement that all proposed research will be conducted according to the rules and regulations of the U.S. Department of Health and Human Services relevant to the ethical conduct of research on humans and animals

Note: This cover letter cannot be a scanned image file (for example, a JPEG) or a non-Word file scanned into a PDF.

2. Grant application cover page that includes:
  - Project title and dates of proposed project
  - For the applicant, the institutional official, and the signing official: name, highest degree, title, email address, direct phone number, and institutional street address
  - If different from the institutional official and the signing official, the institutional grant administrator's name, highest degree, title, email address, direct phone number, and institutional street address.
  - Dated original signatures from the applicant and the institutional signing official  
All dated signatures must be on the same grant application cover page.
  - IRB and/or IACUC approval date, as well as the Human Subjects Assurance Number and/or Animal Welfare Assurance Number  
If these are not available at the time of application, they will be required upon acceptance of the award and prior to disbursement of any funds to the sponsoring institution.
3. Research proposal abstract and layperson summary:
  - Scientific abstract that is no longer than 2,000 characters
  - Layperson's summary of the proposal for the Lupus Foundation of America's use in press releases, no longer than 2,000 characters
4. NIH-formatted Biosketches from the applicant, sponsor, and any other research personnel who will have a major role in the design, execution, analysis, interpretation, or writing related to the proposed studies. This information should include positions and honors, peer-reviewed publications, as well as current and pending research support.  
Applicants performing their fellowship in Canada are required to collaborate with a U.S.-based investigator. A Biosketch must be provided by this investigator as well.
5. In layperson's language, a biography of the applicant's education and research background (no more than 5 paragraphs).
6. **For applicants who are fellows:** A letter from the fellowship program director or chair of division/department (in rheumatology, nephrology, or dermatology) certifying the

- applicant's participation in the fellowship program, including a brief description (5-7 sentences) of the program of study
7. A statement from the sponsor (an M.D. or equivalent who is a clinician-scientist specialized in lupus) about the applicant's academic achievements, future professional aspirations, and potential to implement the proposed studies, as well as the mentorship that the applicant will receive during the research experience in the laboratory of the principal investigator. This statement will be viewable by the applicant. It cannot be a scanned image file (for example, a JPEG) or a non-Word file scanned into a PDF.
  8. A letter of recommendation from an investigator other than the applicant's sponsor who knows the applicant well and can appropriately comment on the applicant's academic achievements, future professional aspirations, and potential to implement the proposed studies. This letter must be submitted electronically via our Fluxx online grants management system by the individual who wrote it and will not be viewable by the applicant. It cannot be a scanned image file (for example, a JPEG) or non-Word file scanned into a PDF.
  9. A career development plan, written in a collaboration between the applicant and sponsor, that clearly describes how this award would facilitate the applicant's progress toward a career as an independent clinician-scientist with a considerable focus on lupus.
  10. A proposal narrative of no more than 5 pages (single spaced with one-inch margins, in 12-point Times New Roman font, excluding the Literature cited pages), that includes the following sections:
    - Specific aims (1 page maximum)
    - Research strategy (4 pages maximum)
      - a) Background and significance to lupus research or treatment
      - b) Innovation
      - c) Approach (including preliminary data, if any)
      - d) Commentary on the mentorship that the applicant will receive during the research experience in the laboratory of the principal investigator is acceptable as part of this section
    - Literature cited (not included in the 5-page limit)
  11. A brief but specific budget and proposed breakdown of how the funds are to be used (keeping in mind the specifications and restrictions indicated on p. 7)

## Submission Deadline

Application packages must be submitted in their entirety via Fluxx by no later than **5:00 P.M. ET on Tuesday, April 16, 2019**. No application materials will be accepted after this deadline. Only one proposal per applicant will be accepted.

The earliest notification of grant awards will be made by **May 15, 2019**.

## Evaluation Criteria

Each proposal will be reviewed according to a modified version of the 9-point NIH review system (see this page: [http://grants.nih.gov/grants/peer\\_review\\_process.htm](http://grants.nih.gov/grants/peer_review_process.htm)) by experts in lupus research who are familiar with rheumatology, nephrology, and/or dermatology fellowship training.

Each proposal will receive an overall impact score (1-9) as determined by the reviewers' assessments of the following aspects of the proposal:

1. Mentor
2. Training program
3. Institution
4. Research proposal
5. Applicant
6. Relevance to lupus

## Use of Funds and Conditions of Award

1. Applications will be accepted from rheumatology, nephrology, and dermatology fellowships in the U.S. and Canada. Applicants performing their fellowship in Canada are required to be in collaboration with a U.S.-based investigator. This investigator's NIH-formatted Biosketch must be added in Fluxx. (See #4 under Required Application Components.)
2. Funds from this award must be used to support research-related activities of the awardee. Funds cannot be used for any other reason, including indirect costs. Any unused funds must be returned to the Lupus Foundation of America.
3. This award will fund up to 4 rheumatology, nephrology, or dermatology fellows for a maximum of 2 years. The funds can be spent on salary, fringe benefits, travel to a scientific meeting to deliver an abstract or presentation, and/or research, as needed. If the funds are to be used for a salary, and if the fellow has other sources of salary support, then the fellow's salary cannot exceed the standard national or institutional level for their tier of credentials (whichever is greater).

Indirect costs are not allowed.



Applicants who are currently being funded by an institutional T32 are eligible to apply but can use these funds only for non-salary purposes if the T32 is fully supporting their salary during the award period.

4. Applicants must indicate on their application if they plan to change their institution or work location. Each applicant must inform the Lupus Foundation of America of their home institution and intended work location, as well as the institution at which the proposed project will be completed if different.
5. Awardees must electronically submit signed, dated interim and final progress reports documenting the nature and outcomes of the research conducted (the signature of the principal investigator isn't needed). Reports must be submitted to Alyssa Parks (parks@lupus.org), Director of Research at the Foundation), by the mid- and end-points of the grant award, respectively. The Foundation will provide a formatted progress report form to awardees with their award letters. The Foundation will disburse each award payment only after we receive the specific deliverables indicated in the award letters, such as progress reports.
6. All publications resulting from research funded either wholly or partially by this grant award must acknowledge financial contributions from the Lupus Foundation of America's Gary S. Gilkeson Career Development Award. This includes primary and review-type peer-reviewed journal articles, abstracts, commentaries, magazine articles, national and/or local media coverage, as well as any such coverage at the home institution or the institution of a collaborator on the project. In addition, copies of such publications must be provided to the Foundation within 30 days of final production. All publicity and information disseminated by the home institution of the awardee or sponsor about such research must acknowledge financial contributions from the Lupus Foundation of America, Inc.
7. Each applicant must indicate on his/her cover letter that all proposed research will be conducted according to the rules and regulations of the U.S. Department of Health and Human Services relevant to the ethical conduct of research on humans and animals. Also, each applicant's institution must agree to hold the Foundation harmless from any and all claims that may arise from research-related activities funded either wholly or partially by the Lupus Foundation of America, Inc.
8. Applicants proposing to conduct research on animals must provide the Lupus Foundation of America with a letter from the sponsoring institution's IACUC documenting approval of the proposed research and its compliance with NIH guidelines for the care and use of animals in research. The letter must be on institutional letterhead, originally signed and dated by an appropriate university official.  
Applicants proposing to conduct research involving human subjects must provide the Foundation with a letter from the sponsoring institution's IRB documenting approval of the proposed research and its compliance with NIH guidelines for the use of human subjects in research. The letter must be on institutional letterhead, originally signed and dated by an

appropriate university official.

IRB and/or IACUC approval are not required on the date of application, but they are required when the Foundation's offers the award. No award funds will be disbursed until the Foundation receives written IRB and/or IACUC approval. All IACUC and IRB approval documents must contain the full name, title, address, phone number, and email for the IACUC or IRB chair in order for the Foundation to disburse funds.

9. Each award is for one-time use only and cannot be postponed, extended, modified, or transferred to another individual or institution. No additional funds will be provided beyond the amount stipulated in the award letter, but the award may be renewable for a second year of funding depending on progress.
10. Each award payment will be made in the form of a check payable in U.S. dollars to a designated institutional grant official who is authorized to receive, deposit, and appropriately manage funds from such a check at the sponsoring institution. Under no circumstances will a check be made payable or available to an applicant, sponsor, or other individual associated with the proposed research.
11. Any patentable discoveries resulting from research funded either wholly or partially by the Lupus Foundation of America must be reported to Alyssa Parks ([parks@lupus.org](mailto:parks@lupus.org)), Director of Research at the Foundation, as soon as any relevant decisions to pursue a patent are made. A patent application resulting from any such research-related activities cannot be made without the prior written consent of the Foundation.